



HERMITAGE
CHRISTIAN ACADEMY

Parent/Student
Handbook

2025-26

About Hermitage Christian Academy

Mission

Hermitage Christian Academy seeks to nurture students' appreciation of truth, goodness, and beauty as they strive for excellence, while guiding them to live purposefully in the service of God and man.

Statement of Faith

Hermitage Christian Academy holds the following Statement of Faith which will permeate all courses and levels of the Academy:

1. We believe the Bible to be the only inerrant, authoritative Word of God (II Timothy 3:16);
2. We believe there is one God eternally existent in three persons: Father, Son, and Holy Spirit (Genesis 1:26, Acts 7:54-60, John 1:1);
3. We believe God made the heavens, the earth, and man as related in the account of creation in the first two chapters of Genesis;
4. We believe in the deity of our Lord Jesus Christ, in His virgin birth, in His sinless life, in His miracles, in His vicarious and atoning death through His shed blood, in His bodily resurrection, in His ascension to the right hand of the Father, and in His personal return in power and glory;
5. We believe that for the salvation of lost and sinful men, regeneration by the Holy Spirit is absolutely necessary (Titus 3:5);
6. We believe salvation is by grace alone through faith alone (Ephesians 2:8-9, Romans 11:5-6);
7. We believe faith without works is dead (Philippians 2:12, Ephesians 2:10, James 2:14-26);
8. We believe the indwelling Holy Spirit enables the Christian to live a godly life (Romans 8:9, Galatians 5:22-25);

9. We believe in the resurrection of the saved to eternal life and the lost to eternal damnation (Matthew 25:31-46); and
10. We believe in the spiritual unity of all believers in our Lord Jesus Christ (John 17, Corinthians 12 and 14).
11. We believe that God wonderfully creates each person in His image as male or female (Genesis 2:26-27) and that marriage is designed by God to unite one man and one woman to become one flesh (Genesis 2:18-25).
12. We believe parents are responsible for the education of their children and that God must be at the foundation of that instruction (Deuteronomy 6:5-7).

As a charter member of the Association of Classical Christian Schools (ACCS), Hermitage Christian Academy also subscribes to the ACCS statement of faith, which is found in that association's by-laws (essentially the first two chapters of the Westminster Confession of Faith).

Guiding Principles

- A. **God is Honored:** The rightful end of education is to enable the student to more fully honor and glorify God.
- B. **God is the Foundation of All Knowledge:** All knowledge will be presented as part of an integrated whole, with God as revealed in His Scripture at the center. All true knowledge is a reflection of the Creator. The Christian worldview, which is further defined in our Statement of Faith, will be presupposed in all subjects.
- C. **The Western Classical Tradition is Thoroughly Taught:** The foundation of Western civilization will be emphasized through the study of history, philosophy, science, the arts, literature, and classical language. The method of instruction will implement the Trivium: Grammar (the fundamental data and interrelated rules of a subject); Logic (the ordered relationship of particulars in a subject); and Rhetoric (the clear expression of the grammar and logic of that subject).
- D. **Parents are Assisted in the Education of their Children:** Parents have a God-given responsibility for the training and instruction of their children. Hermitage Christian Academy endeavors to assist parents in this responsibility. Conversely, families are invited to partner with the school through:
 - a. Visit the school/class at any time. (Please call ahead out of courtesy to the teacher.)
 - b. Assist in the classroom, regularly or infrequently. (Please make arrangements with the teacher concerned.)
 - c. Chaperone on field trips.
 - d. Serve as a story-reader, guest artist, or offer your special talents.
 - e. With permission and arrangements with the teacher, present your vocation to the class or invite them to your place of business.
 - f. Share your experiences, trips, vacations, as they may relate to an area of study in a class.
 - g. Volunteer your help in school fundraising efforts.
 - h. Help host class parties at home or in the classroom.
 - i. Attend all Parent-Teacher Conferences that are scheduled throughout the year.
 - j. Closely monitor and praise your child's progress by monitoring and reading all teacher notes and student papers sent home.
 - k. Offer specific assistance to serve on Board-appointed committees or the Board itself.

E. In All its Levels, Programs, and Teaching Hermitage Christian Academy will:

- a) Teach all subjects as parts of an integrated whole with the Scriptures at the center;
- b) Encourage every student to develop a love for learning and to live up to his or her academic potential;
- c) Provide a clear model of the biblical Christian life through our staff and Board;
- d) Nurture every student's relationship with God the Father through Jesus Christ; and
- e) Provide an orderly atmosphere conducive to attaining the above goals.

Goals and Values

- A. Our transcending values are to love God with our whole being and to love our neighbors as ourselves.
- B. We educate children from kindergarten through grade five.
- C. We strive to graduate thoughtful, compassionate, and articulate students whose chief end is to glorify God.
- D. We hope to provide a social and engaging culture for our student community.
- E. We strive to graduate students who have a systemic Christian worldview that can provide context for a fulfilling Christian life.
- F. We hope to nurture students in the Christian faith to embody honor, duty, virtue, self-discipline, and maturity.
- G. We seek to serve all diligent and capable students as long as they do not compromise our educational environment.
- H. We desire to hire and retain the best possible teachers who can use classical methods to inspire students with a love of learning.
- I. We strive to internalize the Classical and Christian distinctive in our Board, administration, staff, students and parents.
- J. We hold our students accountable to a moral code of conduct: love, honor, duty, virtue, joy, self-discipline, and maturity.

ACCS Accreditation

We are a member of Association of Classical Christian Schools (ACCS) and working toward an accreditation through a private association. The ACCS is a private association that has over 500 member schools, but accredits only about 40. The rigor of ACCS accreditation is unique and emphasizes excellence in the practice and philosophy of classical Christian education. Many schools are privately accredited by organizations with reciprocity agreements with the six state-authorized regional accrediting agencies. The ACCS seeks to avoid all entanglements with state or federal organizations so that we can practice traditional classical education without encumbrance. The ACCS believes that education is the domain of the parent, and seeks to provide parents with a third party verification of a school's quality.

Policies and Procedures

Admission

Non-Discrimination Policy

Hermitage Christian Academy does not discriminate on the basis of sex, race, color, age, national and ethnic origin, or any other impermissible factor in administration of its admission practices. Hermitage Christian Academy is an independent, tax exempt 501(c)3 (assumed status) educational corporation led by a Board of Trustees and is an independent non-profit Christian ministry. As such, Hermitage Christian Academy reserves its right to choose to discriminate in its admission practices in favor of individuals whose faith conforms to its Mission and Statement of Faith.

Admission Procedure

Hermitage Christian Academy uses an admissions procedure that resembles the application process used in many selective private schools and colleges. However, we differ in our criteria. Our goal is to admit families that will contribute to the overall mission of the school. For this reason, academic aptitude is not the primary consideration. Hermitage Christian Academy seeks to foster a family-like atmosphere that depends on a community of shared Christian values. Therefore, the selection of the student body is among our highest priorities.

- We do not admit on a first-come, first-serve basis.
- We do not admit through a lottery.
- Among applications of equal merit, the date of application is a consideration. So, it is advisable to apply early.
- We do not discriminate on the basis of race, color, national or ethnic origin.

As a private school, we admit and retain students selectively. While we exercise grace as a matter of Christian practice, we reserve the right to admit or dismiss families for cause or no cause, at the discretion of the School Board. Dismissals may be appealed only to Hermitage Christian Academy's Board of Directors.

Tuition

Overview of Financial Information

- A tuition deposit of \$500 per child is due to secure a place for the upcoming school year. The remaining required tuition payment is due **July 1st**.
- If requiring a tuition loan through America's Christian Credit Union, your child(ren)'s place will be reserved upon full payment through ACCU.
- Payments can be paid by check made out to Hermitage Christian Academy.
- A late fee of \$20 per day will be charged if payments are not made by July 1st.
- Tuition covers only part of the cost to educate each student. We depend on the financial gifts of like-minded contributors.
- If you donate to the school, you will receive a tax-deductible contribution receipt (pending confirmation of 501(c)3 status).
- Parents are expected to buy their student(s) school supplies provided to them from the School's school supply list for the first day of school. Additional supplies and books may need to be purchased within the school year.

Refunds

All fees are non-refundable. The exception is for students who apply for a class that is full or cannot be filled. If for some reason we are unable to offer a seat to a student by the first day of school, any tuition payments made will be returned.

Learning Disabilities

Hermitage Christian Academy desires to provide the best education possible for students who are admitted. Due to staffing, funding, and facility limitations, some children may not be admitted because the school cannot adequately provide for their learning needs. The nature of the school curriculum necessitates that children who have been diagnosed with learning differences must be able to meet the same academic standards as all other children in their grade level. Children who have been diagnosed with a learning disability will be given as much individual instruction and encouragement as their classmates. Children with physical/motor limitations who may require special provisions will be considered for admission on a case-by-case basis. Our Board of Directors and teacher(s) will review psychological evaluations, IEPs, 504 plans, or other documents to help aid the decision-making process to determine if we have the resources to support a student with a current diagnosis.

Attendance

Attendance Requirements

Because each class period contributes significantly to the curriculum objectives of Hermitage Christian Academy, and because the instructional program is progressive and sequential, it is necessary to encourage student attendance in all prescribed classes. However, we recognize the authority of parents over their children, and understand that parents may decide it is in the best interest of their child not to attend school on a particular day. Students are expected to be prompt in their arrival to school and to subsequent classes throughout the day. If a student is late for reasons beyond his control, a parent should send an explanatory note with the student to the teacher. We ask that you arrive on time to prevent disruption in the class.

Excused absences/tardies include: illness, family emergency, death of a family member, medical or dental appointments, authorized school activities, religious events, and educational travel with prior approval. In order to be marked as "excused", written (paper or email) notification from parent must be received by the school office (info@hermitagechristianacademy.org) within 2 days of an absence providing the excuse.

Absences

If a student needs to be absent from school for one or more days for any reason, the parents should contact the teacher as soon as possible. If a student arrives after 11:15 a.m., he/she will be considered absent for the whole day.

In the event the total number of consecutive absences, whether planned or unplanned, for one trimester is equal to or exceeds 10 days the student may not receive credit for that time period. In the event of an extended planned absence, the teacher(s) must be notified at least one week prior to allow for a coursework make-up plan.

Students need to attend school consistently, daily and faithfully. Exceptions to attendance requirements may be granted based on unusual or unexpected circumstances and approved by the School Board. Long, sustained illness or other unusual circumstances are always a consideration for grace for this requirement.

Make-up Work

In the case of an unplanned absence, a student may have one day for each day absent plus one additional day to turn in the missed work.

For example, if a student misses three days unexpectedly (e.g. illness, family emergency) then he may have four days to make up any missed assignments.

In the case of a planned absence, a student must notify the teacher at least one week in advance. All make up work will be due the first day the student returns following the absence.

For example, if a student plans to miss three days (e.g. family trip) then the student should contact his teacher to obtain the assignments he will miss when absent. Those assignments are due the day the student returns to school.

Discipline

Conflict Resolution

“Train up a child in the way he should go, and when he is old, he will not turn from it.”
Proverbs 22:6

Classical Christian education uniquely recognizes that education is the process of training student affections. We want students to love our rules, love our standards, love their neighbors, and most importantly, love God. To love God, a student must love what God loves. God has set forth authority in the lives of students, and these authorities set up standards. The school and its rules are part of that structure. To bring students to love our standards, we discipline them in love, as Christ loved and trained his disciples. This involves a close, loving community and high standards. Discipline is based on Biblical principles and administered with love and consistency in light of the student's behavior and attitude. In imitating what God does with His people, we strive to teach students how to behave with good character, practice with them in exhibiting good character so the student understands what is expected, reward students who show exceptional character, and discipline students who lapse until they reach a state of true, heartfelt repentance. In all of these steps, love and forgiveness are integral parts of the discipline of a student. The majority of discipline problems are handled at the classroom level.

We will remember that the ultimate goal in any conflict resolution is to restore relationships. Using the wisdom of Matthew 18:15, students should be taught methods and encouraged to work out small conflicts which arise in life on their own as much as possible. This can be done through role playing, discussions, stories the teacher reads, Biblical teachings, and so forth.

However, sometimes a situation can't be resolved with the students, and has to be brought to the teacher. In Matthew 18: 16, we are advised to bring one or two others into the conflict resolution process when it can't be resolved privately between the parties involved. When applicable, a conversation will take place between the teacher, the student, and possibly any others involved (first privately, then together if needed.)

Steps for Conflict Resolution

1. Teacher/adult in charge will discuss the situation with the student(s). Each student should verbalize what happened and if appropriate, the negative behavior that was displayed. (i.e. "I confess that I _____.")
2. Bring the students together (if more than one) to discuss the situation and to make amends. If no other students are involved, the student can say this to the teacher. (i.e. "I'm sorry that I _____. Will you forgive me for _____?")
3. The other party says they are forgiven. (i.e. "I will forgive you for _____.")
4. The student who did wrong explains to the teacher/adult how he/she will repent/"turn around" from his/her mistakes. (i.e. "Next time, I will _____.")

If the first step doesn't work:

- Remove the guilty person from the community (the classroom, etc.) They should go to a designated location within view of an adult to calm down. Once the student is calmer, the above procedure can take place.
- If the student denies doing the negative behavior, other witnesses can privately state their perception of the event (not to take sides but to state facts as they saw them). The ultimate goal is always that relationships are restored, and no divisions occur.
- If a student repeats offenses often, or if it is a more severe offense, students should have additional natural consequences such as:
 - a. Have the student write out what their negative behavior was and how they will improve in the future to keep in their file to discuss at conference time (This can be dictated for younger children who can't write yet.) The teacher should also keep a record.
 - b. Inform parents through a phone call and/or meet in person with the educational team which includes: parents, teacher and headmaster, to jointly work out a consequence/solution, and to talk to the child as a united team.
 - c. The natural consequence should fit the severity of the behavior(s).
Possible consequences, depending on the severity of the behaviors may include loss of recess/free time or other privilege.
- Only if behaviors continue, and none of the above strategies work, the educational team will implement a behavior plan. Suspension and expulsion from school will be considered when no positive progress is being made.

For His Glory

Whatever you do, work heartily, as for the Lord and not for men, knowing that from the Lord you will receive the inheritance as your reward. You are serving the Lord Christ.

Colossians 3:23-24

For we are his workmanship, created in Christ Jesus for good works, which God prepared beforehand, that we should walk in them.

Ephesians 2:10

At Hermitage Christian Academy, students will be reminded during moments of disciplinary consequences as well as daily positive reinforcement that they were created by God for a purpose. Through the daily grace of Jesus Christ, students and staff will aim to glorify God in both word and deed.

Expulsion

The School Board realizes that expelling a student from school is a very serious matter and should always be carefully dealt with on a case-by-case basis. Forgiveness and restitution are fundamental to our total discipline policy. However, should a student demonstrate a significant disregard or repeated disregard for our community and standards, the student will be expelled. Student expulsion generally results when a student's behavior or attitude is negatively affecting our school culture.

Dress Code

- Being overly concerned with clothing and outward appearances is contrary to God's will for us as revealed in Scripture (1 Sam. 16:7; Matt. 6:19-21; James 4:4; 1 John 2:15-17).
- Pressures felt by children to compete in areas of dress are destructive to the unity of the school and the body of Christ.
- Everything in our lives, including our clothing, should reflect the order of the Godhead and the order He has created in the world (1 Corinthians 14:40).
- Clothing should be modest (1 Timothy 2:9) and reflect differences in gender (Deuteronomy 22:5). Our dress code will establish a common level of modesty for all students.
- Our children are serving as witnesses and ambassadors both for the Lord Jesus Christ and the school. Student appearance is a reflection of both. We make no judgments on clothing, nor do we think we are better because we have uniforms; HCA chooses to establish the dress code instead of reflecting the latest cultural trends in school attire.
- Parents are asked to support, encourage and foster the school dress code and never to be an advocate for your student being out of compliance.
- Our dress code is not neutral or arbitrary; it is our cultural representation of what is going on at HCA. Our uniform represents we are serious about scholarship.
- Uniforms tend to decrease the cost of student clothing. Our uniform suppliers are chosen because they provide economical and durable items.
- Uniformity of dress code and common school colors help foster school spirit and identity.
- Uniforms actually help a student develop their own individuality and personality.
- Freed from the shallow means of using external attire to conform to whatever trend is popular, a student can proclaim their identity through the more meaningful methods of their character, actions and speech.
- The school faculty and staff will enforce the Uniform and Dress Code policy. Interpretation and application of the Uniform and Dress Code standards will be the responsibility of all faculty and staff.

Dress Code Guidelines

All uniforms should be clean, neat, and of the appropriate size for the child and in good condition (no worn or frayed edges). Students are expected to be well-groomed and in uniform at the start of each school day. The length of shorts, skirts, and dresses must be no shorter than two inches above the knee. (Consider buying at knee length at the beginning of the school year in anticipation of growth. Know if your child has significant growth within the school year, additional uniform items may need to be purchased to stay in compliance.)

Approved List of Uniform Vendors:

Target: Cat & Jack, The Children's Place, Land's End, Walmart: Wonder Nation, Amazon Essentials

Polos

Approved colors: navy and white



Shorts

Approved colors: navy and khaki (light or medium shade).

Pants

Approved colors: navy (no denim) and khaki (light or medium shade).

Sweaters/Cardigans

Approved colors: navy and white



Sweatshirts

Approved colors: navy and light gray



Skirts/Dresses

Approved colors: navy, khaki (light or medium shade), classic navy/evergreen plaid.



*Modesty shorts must be worn under dresses, jumpers, and skirts if they are not skorts. These shorts can be black, navy, gray or white.

Shoes

Shoes must be a closed toe tennis shoe or flat bottomed closed toe dress shoe. Approved colors: white, black, brown, navy, or another subtle, neutral palette.

Spirit wear days will be specified and announced in advance. On these days students will be able to wear any HCA Spirit Wear shirt with jeans or uniform pants/shorts. Students may wear any closed toed tennis shoe. Spirit wear is not mandatory, and students can choose to wear regular school uniform on spirit wear days. Spirit wear is any product with screen printed HCA logo.

Visit our [apparel store](#) for approved spirit wear.

Emergency Procedures

Inclement Weather

Our general policy is to refer to Hermitage School District's cancellations for inclement weather. We will send an email to parents confirming a closure. Academically, school will resume after the cancellation with all requirements pushed back to the first day we return. For example, if the cancellation were Thursday, Thursday's work would be due on Friday.

Emergency Drills

An emergency drill will be completed 1 time per month. Emergency drills may include fire drills, severe weather drills, and lock down drills.

Grading

Report cards will be distributed at the end of each trimester. Parent teacher conferences will be scheduled at the end of the second trimester to review your child(ren)'s progress.

Kindergarten through 2nd grade will collect a portfolio of work to demonstrate progression towards mastery of skills. Each skill will receive the following markings to indicate their level of mastery:

- ++ Exceeding mastery demonstrated
- + Mastery demonstrated
- ✓ Progressing towards mastery
- Needs support for progression towards mastery

Grades 3-8 will also collect a portfolio of work to demonstrate their achievement levels across the curriculum framework of skills.

100% or above A+
94-99% A
91-93% A-
88-90% B+
85-87% B
82-84% B-
79-81% C+
76-78% C
73-75% C-
70-72% D+
67-69% D
64-66% D-
63 and below F

Report cards for all grade levels will include a comment section for teachers to provide further explanation and subjective data that may not be represented in the marking or letter grade.

Health

Medication

Hermitage Christian Academy requires authorization from parents to provide medication to their child for any medical needs. Please be aware that HCA does not have a licensed nurse on the premises during most school days. Medication will be administered by authorized school personnel.

Prescription Medication

- All prescription medication must be in a prescription bottle with a current date and the name of the student on the bottle.
- A written order from the health care provider and a note from the parent/guardian stating how many days the prescription is to be given MUST accompany the prescription.
- Only the doses to be given at school, should be brought to school. For a long term medication, a 4 week supply should be sent to school.
- Medications that are controlled substances CII: These must be counted and a medication receipt should be given when they are delivered to school by the parent/guardian. The student may not hand carry a CII drug to school.
- Medications should be brought to school by an adult in the elementary grades. Secondary students may bring medication to the nurse with the approval of their parent/guardian.
- Inhaler policy: The exception to the above policy is that children with asthma may carry and self-administer an asthma inhaler if the following conditions are met: The child must demonstrate to the authorized school personnel, the capability for the administration of the medication and for the responsible behavior in the use of it. The student must be made aware that the medication is not to be shared with other students.

Nonprescription Medication

- Parents may send a non-prescription medication to school with their child provided it is kept with the teacher or other authorized school personnel and is accompanied by a note from the parent/guardian requesting that it be given. The medication MUST be in its original container or packaging.
 - NO unlabeled tablets in envelopes or bags will be given.
 - Products which are not regulated by the FDA will not be administered by the school.

Illness

Students are not allowed to come back to school after an illness until they have not had either/both a fever and/or thrown up for a full 24 hours. Students must have a note from the parent on the first day back to school stating the cause of their absence during the illness.

If a student gets sick during the school hours, the student will stay with the school staff or a volunteer until a parent is able to pick them up at school.

Homework

The general rule of thumb is ten minutes of homework per grade level per night beginning with 1st grade (10 minutes) and so on. Students should not expect to receive homework over the weekends in an effort to encourage time with family and in observance of the Sabbath.

Homework can promote responsibility, self-control, perseverance, and help the student to find strategies and gain enthusiasm to want to learn on their own beyond the classroom. Teachers should have a specific purpose when assigning homework. Reading, studying (reviewing/memorizing information learned in class to ensure mastery), and finishing assignments not completed in class would be good uses for homework. In the early grades, reading books and practicing poems, Bible verses, sight words, math facts for a few minutes with parents or grandparents can create a bonding experience and further connect home and school.

If too much or too little time is being spent on homework, a parent should contact the teacher to investigate the reasons, and they should implement strategies as an educational team.

The logical consequence for missed assignments when ample time is given is that the student will make up the homework/classwork during his/her free time like recess, break time, etc.

Lunch

All students must bring their own lunch every day in an insulated lunch box.

Security

School doors will remain locked outside of drop-off and pick-up times. Students are monitored during recess or any outside time at all times by at least one adult. We attempt to have two adults available on the playground whenever practical. While playing, students must remain visible to the playground monitors at all times. Students will not be permitted to leave school with anyone other than parents or an adult listed on your authorized pick up list.

Technology

No personal devices (i.e. phones, tablets) are allowed at school. Hermitage Christian Academy and its families are committed to creating a low tech environment which fosters face-to-face connection, engagement in the world around them, curiosity, and innocence.

While technology may be used for instructional purposes as necessary, the desire is for HCA students to learn in an environment that is unencumbered by peer pressure to own a device, and protected from the risks associated with social media use.

Volunteers should not be using personal devices while in the classroom or with students.

Transportation

According to Pennsylvania state laws, any student attending a private school may receive public transportation on local school district buses within 10 miles of the school district boundary. If any student is outside of the 10 miles, parents will have to provide transportation to and from school. If any student is eligible for riding a school district school bus, the parents must contact both the school and school district they live in. Parents are required to fill out a form for their child prior to the beginning of school. Parents will need to comply by their standards as each local district has slightly different rules and due dates of forms. Parents will need to keep in mind that they will need to renew these forms with the school district every school calendar year. Hermitage Christian Academy does not recommend utilizing public transportation and

encourages parents to arrange their own private transportation for students through personal vehicles or carpooling within the HCA community. If there are any questions or concerns about transportation, please contact the Board of Directors.

Volunteering

We welcome parents to help with classroom management, in-class assignments, specials, office administration, lunch, or recess. Parents and non-parents are invited to volunteer, but must have clearances on file. Information is available by request to info@hermitagechristianacademy.org. We encourage volunteers in these capacities to dress and behave as though you are members of our staff. If you have questions about these standards, please ask the teacher for whom you are volunteering. Please communicate with the teacher to schedule a time to volunteer.

Hermitage Christian Academy

2025-2026 CALENDAR

AUGUST 2025						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

JANUARY 2026						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Jan 1-2 - Christmas Break
Jan 19 - MLK Jr. Day No School

Sept 2 - First Day of School
Sept 26 - No school (In Service)

SEPTEMBER 2025						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

FEBRUARY 2026						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

Feb 13 - No school (In Service)
Feb 16 - President's Day No School

Oct 13 - Columbus Day No School
Oct 24 - No school (In Service)

OCTOBER 2025						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

MARCH 2026						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

March 20 - No school (In Service)
March 30, 31 - Easter Break

Nov 24-Dec 1 - Thanksgiving Break

NOVEMBER 2025						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

APRIL 2026						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

April 1-6 - Easter Break

Dec 1 - Thanksgiving Break
Dec 22-Jan 2 - Christmas Break

DECEMBER 2025						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

MAY 2026						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

May 1 - No School (In Service)
May 25 - Memorial Day No School
May 29 - Last Day of School

163 days total

Parental Contract

I, the undersigned, do hereby commit to the following:

- that all the information provided on the enrollment application is true, to the best of my knowledge, and that I have not intentionally withheld or misrepresented any pertinent data;
- to fulfill my financial obligations to Hermitage Christian Academy, namely:
 - a. June 30, 2025: This is the last day to withdraw from the 2024-2025 school year without being obligated for the full year of tuition. Written notification must be received by 4:00 p.m.
 - b. As of July 1, 2025, I am responsible for the timely payment of the full annual tuition due Hermitage Christian Academy.
 - c. In the event that I decide to withdraw my child from Hermitage Christian Academy anytime throughout the year, I will inform the school office in writing.
 - d. I am responsible for any and all damages my child may have made to school property.
- I will fully support and abide by all Hermitage Christian Academy policies. I have read the Parent Handbook in full, and agree to its contents. Prior to signing, I will address any policy concerns in writing if applicable.
- I will support school personnel, programs, policies, and activities with prayer and communication, and serve as a volunteer when possible.
- I will nurture habits of punctuality, thoroughness, neatness, honesty, resourcefulness, independent reading, and study. I will also expect my child to complete all homework daily and to make sure all books and completed homework are returned to school the following day.
- I will direct any grievances, concerns, or issues which I may have through the proper channels, according to the principles outlined in chapter eighteen of the gospel of Matthew as summarized below.
 - a. I agree that all persons are to deal with the situation at its source. This usually means initially speaking privately with the person involved in a constructive and supportive attempt to attain clarification or resolution.

b. If, after honest attempts have been made and clarification or resolution has not been satisfactorily reached, then I will proceed to the next level of authority.

This generally means speaking with the head of school/head teacher. If satisfaction is not reached by this point, then I will proceed to the HCA School Board by bringing the matter to the board's attention in writing. I have read the above contract and agree to abide by it while my child is enrolled as a student at Hermitage Christian Academy.

- I will allow my child to be photographed for public relations and or media purposes (yes or no) _____

Parent/Guardian Signature: _____

Date: _____